



Guideline for the Formulation of Scopes of Accreditation for Certification Bodies

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1. Purpose

This document demonstrates how to formulate the scope of accreditation for the certification bodies at the Saudi Accreditation Center (SAAC), in accordance with the requirements of SAAC or the relevant international bodies.

2. Scope

This document is applicable to the accreditation scope of certification bodies at SAAC.

3. Normative References

- Conformity Assessment- Requirements for accreditation bodies accrediting conformity assessment bodies ISO/ IEC 17011:2017.
- Conformity Assessment- Requirements for bodies providing audit and certification of management systems ISO/IEC 17021-1.
- Conformity Assessment- Requirements for bodies certifying products, processes, and services ISO/IEC 17065.
- Conformity Assessment- Halal products – Part 2: General Requirements for Halal Certification Bodies SFDA.FD/GSO 2055-2.

4. Terms and Definitions

- **The Saudi Accreditation Center (SAAC):** The official body which carries out the accreditation, referred to as "SAAC".
- **Accreditation:** a formal recognition by SAAC of the competence of a conformity assessment body in a specific scope.
- **Conformity Assessment Bodies:** the bodies accredited by the SAAC to carry out the conformity assessment in the scope of the certification in several fields such as (management systems, Halal, and others).
- **IAF:** The International Accreditation Forum is the international organization that in helps in harmonizing and recognition of the accreditation systems, in accordance with the international standard ISO/ IEC 17011.
- **The Assessment:** a systematic and independent procedure carried out by SAAC to determine the extent of competence of the conformity assessment body within the specific scope of accreditation.
- **The Scope of Accreditation:** a specific field of work through which the conformity assessment body provides its services and has been accredited.
- **The Geographical Zone:** the number of countries in which the Halal Certification Body operates.
- **The Economic Sector:** the sectors defined in the International Accreditation Forum Guide concerning the Management Systems Certification Bodies.
- **The Technical Regulations:** the technical regulations used for the certification of products, processes and services (for example, the technical regulations issued by the Food and Drug Administration for food and cosmetic products, and the technical

regulations issued by the Saudi Standards, Metrology and Quality Organization for electricity, textile, building and construction).

5. Formulating the Scope of Accreditation

SAAC formulate the scope of accreditation, for the certification bodies activities to be accredited, in accordance with the requirements for the international standard ISO/ IEC 17011:2017, by specifying the following standards:

- Type of the certification body, such as:
 - Certification bodies for the management systems ISO/ IEC 17021-1.
 - Certification bodies for the products, processes, and services ISO/ IEC 17065.
 - Certification bodies for Halal SFDA.FD/GSO 2055-2.
- Determining the certification scheme for the certification bodies (technical regulations and the type of system according to which the conformity certificate is issued), such as:
 - Certification of ISO 9001- 17021-1.
 - Certification of ISO 22000 -17021-1.
 - Certification of ISO 14001- 17021-1.
 - Halal Certification.
- The economic sector and the details of the scope of the certification for example, the management systems certification.
- The geographical zone and the categories of the products, processes, services, and Halal.
- The standard used and the regulations, or the organizational requirements based on which the management systems, products, processes, and services are accredited.

These guidelines must be strictly adhered to, when entering all the scopes to be accredited in the same format presented in the schedule (Appendix A) by the representatives of the certification bodies and assessors in SAAC's electronic information system for accreditation. The provided schedule is only illustrative without the intention of being exhaustive. It is also possible to include the scope of accreditation in Arabic or English language alike, and SAAC will publish the scope of accreditation on the website of the accredited conformity assessment bodies, to demonstrate the types of activities/tests which have been assessed, evaluated, and accredited by SAAC.

6. Related Documents

- Accreditation Process Procedure P-01

Appendix (A)

Representative Template for Formulating the Scope of Accreditation for the Certification

Bodies in SAAC's Electronic Information System for Accreditation

"The schedule is only illustrative without the intention of being exhaustive"

Management Systems ISO/IEC 17021		
Economic Sector / Categories / Technical Areas	Scope	#
IAF 37 Education	Quality Management System QMS	1
C Food Manufacturing	Food Safety Management System FSMS	2
IAF 28 Construction	Environmental Management System EMS	3
Energy Supply	Environmental Management System EnMS	4
IAF 18 Machinery and Equipment	Occupational Health and Safety Management System OH&SMS	5
Sterilization Method for Medical Devices	Quality Management System – Medical Devices QMS Medical Devices	6

Halal GSO 2055-2/ SFDA.FD		
Geographical Zone	Categories	#
Australia	D Processing 2 (Perishable Vegetable Products)	1

Products, Processes and Services ISO/IEC 17065		
Geographical Zone	Technical Regulation	#
Germany	Gulf Technical Regulation for Low Voltage Electrical Equipment and Appliances	1
India	Rice Kernels	2

